*Please cut & paste the letter below. Complete the details, sign & return to Pump Centre.*

|  |  |
| --- | --- |
| Insert Your Company Logo |  |
|  | **Insert Your Company Name, Address and Contact Details** **www.website.com**Direct line: ##### ######Facsimile: ##### ######e-mail:##### ######  |
|  |
| The Pump CentreArcadis Consulting (UK) Limited401 Faraday HouseBirchwood ParkWarringtonCheshireWA3 6GA |
| Our Ref: PCConf2018 |

Dear Sirs

PUMP CENTRE Conference & Exhibition 2nd & 3rd May 2018

On behalf of ………………………………………… (insert company name) I confirm that I have read and agree to the attached Telford International Centre (TIC) Limited Conditions of Hire (Version TIC 050917).

………………………………………..(insert company name) hereby agrees that it shall be liable for and shall defend and hold harmless Arcadis Consulting (UK) Ltd from and against all claims, costs etc received or incurred by Arcadis Consulting (UK) Ltd from TIC arising out of or in connection with any breach by …………………………………….(insert company name) of the Conditions of Hire.

Signed………………………………………………

Name (print)……………………………………….

Date: ………………………………………………….

For and on behalf of: ………………………………. (insert company name)